



Meeting Agenda

Location: Woodsboro Independent School District – WISD Library
508 Kasten Street
Woodsboro, Tx 78393

Zoom Dial-in:
<https://us06web.zoom.us/j/87828109653?pwd=dhE2pPhUFVJ6Fw1j7ca3C6i6lQsikQ.1>

Date: November 13, 2023

Time: 5:30 pm

- I. Call Meeting to Order / Establish Quorum Judge Robert Blaschke
 - a. Board roll call (Toni & Judge Blaschke)

- II. Welcome / Introductions

- III. Meeting Minutes Review/Approval Toni Rodriguez

- IV. School District Partnership Update District Representative

- V. Announcements / Recognitions / Special Presentations Judge Robert Blaschke
 - a. *“If You Want To Go Fast, Go Alone; If You Want To Go Far, Go Together” African Proverb*
 - c. Recognize new donors and sponsors

- VI. Committee Reports / Awareness Information / Possible Action Committee Chairs
 - a. Executive / Organizational (Judge Blaschke)
 - i. Discuss and take action on approving new board members.
 - Rosemary Lara
 - Denise Poland
 - Irma Ramirez

- ii. Discuss and take any necessary action related to officially appointing two (2) WISD School Board Trustees to the WEF Board for a term specified in the WEF bylaws.
 - iii. Discuss the status of the WEF annual calendar of activities (evergreen process)
 - iv. Share logistics of WEF monthly meetings which will be held on the 2nd Monday of each month at 5:30pm in the WISD Board Room. (agenda input due prior Monday)
- b. Financial & Governance Review (Brett Schubert)
- i. Discuss and take any necessary action related to WEF finances and governance.
 - a. Accounts Payable & Accounts Receivables
 - i. Expense Re-imburement
 - ii. Event Allocation
 - b. Financial Reporting
 - c. Directors & Officer Insurance
 - i. Fiduciary Responsibilities
 - ii. Quotes
 - 1. Lockton Companies
 - 2. Spring Insurance
 - d. Policies & Procedures Guide
 - i. Voting vs. Non-Voting Board Members
- c. Development (Pam Harris)
- i. Discuss and take any necessary action related to activities associated with the Development Committee.
 - Grants considered/submitted/received
- d. Marketing (Cody Tuttle)
- i. Discuss and take any necessary action related to activities associated with the Marketing Committee.
 - Custodian of marketing materials, i.e. banners, brochures
 - Social media page presence/content/management
 - Status of the Web page content on WISD host page
 - Consider local newspaper article on WEF and content
- e. Events (Beth Niemann)
- i. Discuss and take any necessary action related to activities associated with the Events Committee.
- f. Programs (Cindy Clendennen)
- i. Discuss and take any necessary action related to activities associated with the Programs Committee.

VII. Next Meeting Date / Time

- a. Monday, December 11th @5:30pm

VIII. Future Agenda Items / Meeting Plans

- a. Design December meeting & assign tasks

IX. Adjournment

